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| Position title | Reminiscence Group Facilitator |
| Location | Richmond Library Annexe |
| Responsible to | Volunteer Coordinator |
| Role summary | <p>The Reminiscence Café meets monthly to celebrate history and culture through a diverse variety of free talks and is a great way to connect with local residents.</p> <p>The aim of the group is to encourage social interaction, reduce isolation, and generally improve wellbeing through social and educational events.</p> <p>Volunteers help to set up the event room and refreshments, meet and greet attendees and serve refreshments, and encourage discussion where possible.</p> |
| Responsibilities | <ul style="list-style-type: none"> • Setting up the space, preparing basic refreshments (tea and coffee will be provided by the library service) and welcoming attendees • Creating an inclusive and inviting environment in which everyone is inspired to speak and listen • Engaging all participants in the session and encouraging them to join in the discussion |
| Skills/abilities/knowledge required | <ul style="list-style-type: none"> • Good listening, communication and interpersonal skills. • A sensitive and empathetic nature • A good command of spoken English and the ability to engage others in group discussions when relevant • An interest and enthusiasm in working with older people • Self-sufficient and can work independently but feel confident to ask questions should the need arise. |
| Training | An induction and support for the role will be given by LBRUT Library Service. |
| Time requirement | <ul style="list-style-type: none"> • Sessions usually run for 1.25 hours. You will be requested to arrive up to 15 minutes before the start to help set-up, and leave up to 15 minutes after the session to help clear up. • Sessions will run on the third Friday of every month. |



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| Length of commitment | Minimum 6 month commitment. |
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